

OFFICE ORDER

Consequent upon creation of the post of Executive Director (Admn), all matters relating to Administration will be dealt by Executive Director (Admn), CHQ in addition to the following: -

- (i) All advances pertaining to Metro and Non-Metro Divisions will henceforth be dealt by Executive Director (Admn).
 - (ii) In matters relating to functional areas pertaining to Administration, reporting from Regions/Airports including Kolkata and Chennai International Airports will be through Executive Director (Admn).
 - (iii) E.D. (Admn) will be the President of the Sports Promotion Board, CHQ.
 - (iv) Allotment of AAI Guest House at Rangpuri will be done by the Directorate of Administration.
 - (v) E.D. (Admn) will replace E.D. (Pers) in the Management Committee of AAI Officers Institute. However, other arrangements will remain as before.
 - (vi) Shri K.P. Singh, DGM (Horticulture) will continue to report to E.D. (Admn).
2. All other assignments of Administration Department will remain unchanged.

- S/d -
(K.K. JHA)
MEMBER (P&A)

Distribution :-

1. Sr. E.A. to Chairman
2. Member (Ops)/Member (Finance)/Member (Planning)
3. CVO
4. E.D. (Pers)/E.D. (Admn)
5. All HODs, CHQ / Operational Offices / REDs / APDs Airports
6. All Branch Officers in P&A at CHQ /New Office Complex/Ops. Offices
7. All Sections in Personnel/Admn Directorates at CHQ/New Office Complex
8. Office Order file