



27th December, 2011

The Regional Executive Director  
Airports Authority of India  
NR/SR/WR/ER/NER  
Delhi/Chennai/Mumbai/Kolkata/Guwahati

The Executive Director(RCDU/FIU)  
Airports Authority of India  
New Delhi

The Airport Director  
Airports Authority of India  
Kolkata/Chennai

The Director  
Indian Aviation Academy  
New Delhi

The General Manager(CRSD/E&M Workshop)  
Airports Authority of India  
New Delhi

The Principal  
CATC  
Allahabad

**Subject: - Delay in submission/completion of PARs for the year 2010-2011.**

As per the DPC guidelines dated 8.2.2011, DPC should be held between January to March to consider cases of employees for promotion by considering PARs up to the previous year. As such, in the absence of PARs for the year 2010-2011 DPC can not be held in January-March 2012. It is already end of December, 2011 and PARs for the year 2010-2011 in large number of cases have not yet been submitted for reporting / reviewing by the employees concerned. Similarly, Reporting/Reviewing Officers have also not completed the PARs in time.

2. All concerned are, therefore, advised to submit/complete the PARs by 15th January 2012 as any failure in this regard will lead to delay in holding the DPCs.

(K.K. JHA)  
Member(HR)

Chairman/ Member (Plg)/ Member(ANS)/ Member(Fin)/ Member(Ops)/ CVO  
ED(Fin)/ ED(Admn)/ ED(HR)/ ED(CA&CS)  
All HoDs/GMs at CHQ/Operational Office: New Office Complex  
General Secretary, AAEU  
All officers Associations – AAOA(I)/ IAAOA/ ACOA(I)/ ATC Guild(I)  
AAI Engineers Guild (I)/ AAI SC & ST Employees Welfare Association,  
MIS Cell for uploading on AAI website