

18th May, 2011

The Regional Executive Director
Airports Authority of India
NR/SR/WR/ER/NER
Delhi/Chennai/Mumbai/Kolkata/Guwahati

The Executive Director(RCDU)
Airports Authority of India
New Delhi

The Airport Director
Airports Authority of India
Kolkata/Chennai/Thiruvananthapuram

The Director
IAA
New Delhi

The Principal
CATC
Allahabad

The General Manager (CRSD)
Airports Authority of India
New Delhi

The Executive Director (FIU)
Airports Authority of India
New Delhi

The General Manager
E&M Workshop, AAI
New Delhi

Subject:-Quarterly/Annual Returns under RTI Act, 2005.

Reference letter No.RTI/CHQ/CNO/QR/2010-11/313-320 dated 27.4.2011 addressed to REDs, APDs etc on the above subject.

2. It has been observed that the information pertaining to the quarterly returns are received from various stations/airports in piece meal at the CHQ. In this connection, attention is invited to para 1(h) of order No.A-60011/23/2005/P&C dated 23.4.2010, according to which Regional Executive Directors and Airport Directors, Chennai and Kolkata will be the Nodal Officer for matters falling within their jurisdiction while RED(NR) will also function as the Nodal Officer in respect of CRSD, RCDU, FIU, E&M Workshop, IAA (NIAMAR) and CATC, Allahabad. It also provides that the Nodal Officer concerned will be responsible for coordination work of various PIOs in the respective region/airports. Therefore, it has been decided that the said Nodal Officers shall collect the relevant information in respect of all offices/airports under their charge and send a consolidated quarterly return directly to the DGM(Law), RTI section at CHQ (instead of to the Central Nodal Officer, CHQ) for uploading the information on the website with the assistance of IT department.

3. This issues with the approval of the competent authority.


(K. K. JHA)
MEMBER(HR)

Distribution:

- (i) Chairman/ Member(Plg)/ Member(ANS)/ Member(Ops)/ Member(Fin)/ CVO
- (ii) All HoDs/EDs at CHQ/Operational Offices
- (iii) All GMs in HRM Department
- (iv) GM(IT) - for uploading this order on the website and also with reference to para 2 above
- (v) General Secretary, AAEU
- (vi) All Officers' Associations - AAOA(I)/ACOA(I)/ATC Guild(I)/AAI Engg.Guild(I), IAAOI/AAI SC&ST Employees Welfare Association/
- (vii) Notice Board