

**AIRPORTS AUTHORITY OF INDIA  
O/o MEMBER (PLANNING)**

No. AAI/Member (Plg)/Tech-Inst./2009/924

Date: April 6, 2009

**Technical Instruction No. 35**

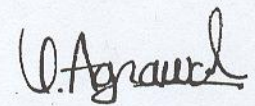
**Short Listing of Contractor Submission of Documents / Certificates**

1. In recent past there have been some cases where some Firms/ Agencies, have furnished 'forged' or 'false' documents/ certificates in support of their credentials while submitting application for short-listing.
2. The fact that certificates were forged or false came to notice, when a reference was made by AAI to the concerned Govt. Department and the said Department confirmed that certificates submitted are false.
3. In such cases following action shall be initiated by concerned ED (Engg):
  - a) Matter will be brought to the notice of M (Plg) and Chairman.
  - b) A show – cause notice to be issued to the concerned Firm / Agency, bringing out his fraudulent conduct and intimating that no further tender shall be issued till a final decision is taken in the matter.
4.
  - a) In case it is found that Firm/ Agency is not guilty, ED (Engg) may initiate a case recommending his participation in AAI tendering to Member (Plg) and Chairman.
  - b) In case it is established that firm Agency is fully responsible for forgery or fraud, case shall be processed by concerned ED for debarring / blacklisting the firm to WAB through Member(Planning).
5. If it is decided by the Competent Authority to blacklist a Contractor, concerned Department/ Organization (viz; CPWD, MES, Railways etc where he is registered), shall also be intimated about it.
6. Airport Directors (Kolkata / Chennai), Regional Executive Directors are to draw similar guidelines on the subject, in respect of tenders in their Airport / Region where concerned GM shall process the case for approval of APD / RED in respect of contracts awarded at Station / RHQ level.
7. Instructions issued may be implemented with immediate effect.

Encl: As above.

**Distribution**

As per attached list

  
(V. P. Agrawal)  
Chairman

360/ITD  
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