



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

No. A. 60011/32/2010-EH/1371

16th December 2011

The Regional Executive Director,
Airports Authority of India,
Northern/Western/Eastern/Southern/North East Region
DELHI/MUMBAI/KOLKATA/CHENNAI/GUWAHATI

The Director,
Indian Aviation Academy,
New Delhi

The Airport director,
Airports Authority of India,
Kolkata/Chennai

The General Manager, CRSD/E&M
Workshop,
AAI, New Delhi

The Executive Director
FIU/RCDU/IT/LM/Internal Audit

The Principal,
CATC Allahabad

Sub. : Non-submission of Annual Property Return (APR) Forms - reg.

Sir,

Employees have been requested from time to time to submit the duly filled in Annual Property Returns (APRs) to the HR Department. In spite of issuing reminders, the APRs from some of the employees have not been received as on date. Therefore, it has been decided by the Competent Authority that the perks from the month of **MARCH 2012** shall not be paid to the employees until the APR is not submitted by them.

2. In view of the above, the employees working under your control may be advised to submit their APRs well within the stipulated time, failing which payment of **Perks** from **MARCH 2012** onwards shall be stopped until APR is submitted for the required calendar year, besides taking action, as per rule. This circular may be given wide publicity so that all employees submit their APRs as stipulated above.

3. This issues with the approval of the Competent Authority.

Yours faithfully.


(VILAS BHUJANG)
EXECUTIVE DIRECTOR (HR)

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- GM(IT) – for uploading the Circular in AAI Website ✓
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